

## DRAFT MINUTES

### LURGASHALL PARISH COUNCIL

#### **Minutes of the Parish Council meeting held in the Village Hall on Thursday 3 November 2011**

Present Mr R E J Cooper (Chairman), Mr J S Bennett, Mr J W Harden, Mrs A Martin-Jenkins, Mr G D J R Sharp, Mrs R D Wood and Mr M H Oakland (Clerk)

Also present Mr C P Duncton and Mr P A Handwick

The Chairman declared the meeting open at 7.30pm.

#### 95/11 APOLOGIES FOR ABSENCE

Apologies had been received from Mr G J Hayhurst, Mr N P Jowett and Dr P J H Wilding.

#### 96/11 CODE OF CONDUCT

The Chairman reminded members of their responsibilities under the Code of Conduct.

#### 97/11 MINUTES OF THE LAST MEETING

The Minutes of the last meeting were approved and signed by the Chairman as a true record.

#### 98/11 MATTERS ARISING

Referring to item under 93/11, Mr Harden reported that he had four people who were interested in volunteering to support a defibrillator facility in the parish. He will continue to look further into the practicalities of introducing such a service.

The Chairman outlined the bus services now available to residents of Lurgashall and is to make enquiries as to whether it would be possible to have the Northchapel – Haslemere service diverted through Lurgashall in order to increase the buses available.

#### 99/11 OPEN FORUM

There were no members of the public in attendance.

#### 100/11 COUNCILLORS REPORTS

Mr Duncton said that WSCC sought to support local businesses, large and small, by improving the standard of Broadband, particularly in rural areas where the service may be poor. Substantial funding is available and the contact is Mr Lionel Barnard. He also mentioned that there are no plans to close any of the public libraries, including mobile ones, and that Highways are investigating ways of reducing traffic dangers at Fisher Street Crossroads. He added that support for a grant could be given for either the pond

project or the work on the playground, but not both. Finally, he is aware that the County sign in Tennysons Lane has not yet been replaced.

Mrs Hardwick said that plans to combine the two planning committees, North and South had been put on one side and for the moment they would remain independent. Other issues covered included more awards for the “Larder” shop at Lodsworth, a Winter Market in Chichester 8-11 December, and that the shops in Midhurst are providing late-evening opening on Thursdays during December.

In respect of planning matters, she emphasised the desirability of a representative of the Parish Council attending committee meetings in cases where the Council had raised objections to a planning application.

The Chairman then reported that he had recently attended three meetings. These were the Petworth Police Panel, the North-West Frontier and the Annual Meeting of Parishes. In the course of these he had spoken to Fiona Baker, Highways Co-ordinator about the idea of having some form of signage at the entrances to the village to encourage drivers to slow down. Members supported this idea and the Clerk is instructed to contact her and ask her to come and put forward suggestions on-site.

Mr Cooper also mentioned that Millington have developed a community project (“T.L.C”) which provides support for residents in the form of transport to a doctor or hospital and small home improvements such as a handrail on difficult steps. The work is largely grant-supported.

#### 101/11 FINANCE

##### Current Financial Statement

The Clerk distributed Annex A, which included;

- a) a statement of the position of the Council’s bank accounts, incorporating details of cheques which needed to be issued and for which approval was sought, and
- b) figures setting out the Council’s income and expenditure to date against the current budget.

The members duly approved the payment of all cheques listed.

The Clerk mentioned that a letter of thanks had been received from the Village Hall Management Committee in respect of the grant of £1000.

#### 102/11 HIGHWAYS

It was reported that the road damage outside Boundary Cottage had been repaired and that repairs had also been carried out at the Hole where the edge of the road had collapsed. Members deferred any further consideration of the dangerous road conditions at Gospel Green ( ref. 67/11)

103/11 PUBLIC RIGHTS OF WAY

Mr Bonnett reported that the “No Motorised Vehicles” sign on the eastern end of Restricted Byway (3287) had been completely removed by vandals. This is the second time that the sign (erected in December 2010) had been damaged.

104/11 PLANNING

In the absence of Dr Wilding, the Clerk reported the following;

APPLICATIONS CONSIDERED SINCE THE LAST MEETING

LG/11/03078/FULNP

Lower Roundhurst Farm, Tennysons Lane

Provision of ancillary staff accommodation following demolition of outbuilding

LG/11/03488/FULNP

Leigh Barton, Brook Hill

Variation of condition 2 of planning permission LG/09/04381. Enlargement of basement to accommodate ground source heat pump equipment.

LG/11/03609/FULNP

Old Mill Farm, Mill Lane

Retention of access and hardstanding

LG/11/03610/FULNP

Old Mill Farm, Mill Lane

Retention of extensions, cladding and mezzanine to existing dutch barn for use in connection with agricultural holding

APPLICATIONS RECEIVED BUT NOT YET CONSIDERED

LG/11/04409/DOMNP

Well House, The Green

Change of use of garage to provide ancillary accommodation to the main dwelling and the replacement of existing garden shed.

LG/11/04410/LBCNP

Well House, The Green

Change of use of garage to provide ancillary accommodation to the main dwelling and the replacement of existing garden shed.

DECISIONS RECEIVED FROM CHICHESTER DISTRICT COUNCIL

LG/11/01746/ELDNP

Barfold Farm, Tennysons Lane

Use of former stables as unit of grooms accommodation.

PERMIT

LG/11/01771/ELDNP

Barfold Farm, Tennysons Lane

Self-contained grooms accommodation

PERMIT

LG/11/02860/FULNP

Abesters Copse, Roundhurst Lane

Construction of new access to Tennysons Lane and closure of existing access and associated works to existing access track.

REFUSE

105/11 AMENDMENT TO STANDING ORDERS

This item was placed on the agenda at the request of Mr Harden. However, he requested that it be withdrawn and members agreed.

106/11 PLAYGROUND

A representative of Playsafe Playgrounds (Midhurst) had recently visited the Playground accompanied by Mrs Wood, the Chairman, and the Clerk. As a result of that, Playsafe had submitted a quotation based on an agreed schedule of work which it was felt, ideally, should be carried out.

The quotation amounted to £1767, and this could be compared with an estimate from RSS Playmakers of £3373. The Clerk had negotiated the figure from Playsafe down to £1600 and members agreed that this should be accepted.

Clerk to write to Playsafe and instruct work at the figure of £1600.

107/11 VILLAGE GREEN

The Pond In the absence of Mr Hayhurst, the Chairman reported that three quotations had been obtained for work on the Pond, two of which were circa £1900 and the third around £3000. Members agreed that any work would have to be deferred for several months but that an application should be submitted to WSCC for a grant on the basis of proceeding against a cost of £1900. The Clerk to liaise with Mr Hayhurst to put together an application.

Cricket Club The Chairman said that he had been approached by the Cricket Club for approval to release some funds from the "Mower Fund", towards which the Council has contributed. This would be for the purchase and 5-year support for a tracking device to be affixed to the mower. The mower is not kept in secure premises and this would provide some protection against theft. Members approved release of funds up to £448 on the assurance that the Club provides the Council with up-to-date Annual Accounts. Clerk to write to Mr Caird on this basis.

Phone-box Against a background of the Council considering the purchase of the phone box, the Clerk reported on several aspects related to such a purchase including ownership of the land upon which the box stands, the discovery that Chichester District

Council have put a legal bar on the sale by BT of the box, the confirmation by WSCC Highways that they consider that it stands upon the publicly maintained highway (and would have no objections to it remaining there should the Council purchase it), the electricity supply and the cost of additional insurance cover.

Car Parking Members discussed the question of cars parking on the Green (not the Common Land which surrounds it). It was agreed that this should be stopped, for residents, for any of their visitors, and for any vehicles servicing their properties, and that as an initial step a letter should be sent to all residents around the Green asking for their co-operation in this respect.

The Green "Triangle" Mr. Sharp suggested that around the edges of the Triangle, a green mound should be created, similar to the very successful one which has been built at the eastern end of the Green. The Clerk was instructed to write to Leconfield Estate to seek approval for this.

#### 108/11 LOCAL WINTER MANAGEMENT PLAN

Mr Bonnett reported that WSCC had stated that the delivery of salt to the new bins was "imminent", this to include the additional bin sited in Hill Grove.

He said that Leconfield Estates had presented the Council with a request to complete a Licence for the siting of a salt bin at the side of the bus shelter near the Green. Their proposal was that this would cost the Council £50 per year with reviews of this every three years. However, an improvement of the terms had been negotiated whereby the cost would be £20 per annum and reviews only every five years. Members agreed that the Clerk could accept these improved terms. A copy of the Licence is attached as Annex "B"

The Chairman and the Clerk having found the terms acceptable, the Clerk had completed a licence agreement with the National Trust for the siting of a salt bin at the Quell. The cost of this was "nil" in terms of rental. Members approved and a copy of this is attached as Annex "C".

#### 109/11 CORRESPONDENCE

There was no correspondence to bring to the attention of members.

#### 110/11 ANY OTHER BUSINESS

There was no other business

#### 111/11 DATE OF THE NEXT MEETING

The date of the next meeting is 12 January 2012

There being no other business, the Chairman closed the meeting at 9.25pm.